



Republic of the Philippines  
Province of Tarlac  
**MUNICIPALITY OF PANIQUI**



**OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER No. 3, s. 2021**

**AN ORDER CREATING THE MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU)  
UNDER THE MUNICIPAL HEALTH OFFICE OF PANIQUI**

**WHEREAS**, Section of the Republic Act 11332 (Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act of 2018) mandates that the DOH in coordination with the LGUs shall ensure that the Epidemiology and Surveillance Units (ESUs) are established and functional in all levels of the DOH and its local counterparts, and in public and private health facilities and laboratories, as well as ports and airports in all provinces, cities and municipalities throughout the country.

**NOW THEREFORE**, I, **LEONARDO M. ROXAS**, Municipal Mayor of Paniqui, by virtue of the power vested in me by law, do hereby order the creation of the Municipal Epidemiology Surveillance Unit (MESU) under the Municipal Health Office of Paniqui.

Section 1. Composition

Chairperson:	<b>DR. RAYMOND P. TAÑEDO</b> Municipal Health Officer
Nurse:	<b>Mr. Hector M. Untalan</b> <b>Mrs. Marissa T. Roque</b>
Medical Technologist:	<b>Mrs. Fortune P. Abutin</b>
Encoder:	<b>Johanna Lyssa Corpuz</b> <b>Phoeve Dacuma</b>
MESU Personnel:	<b>Existing Health Personnel</b>

## Section 2. Duties and Function of the Unit

1. Set up, operate, manage and maintain a functional community disease surveillance system equipped with the necessary resources that involves the on-going collections, analyses, interpretation and dissemination of health data;
2. Collect, encode, organize and interpret surveillance data.
3. Report all available essential information (eg. Clinical description, laboratory results, number of human cases and deaths, sources and type of risk) immediately to the next higher level;
4. Implement appropriate epidemic measures immediately;
5. Establish, operate and maintain a municipal preparedness and response plan, including the creation of multi-disciplinary/multi-sectoral teams to respond to events that may constitute a public health emergency;
6. Facilitate submission of weekly notifiable disease surveillance reports from public and private hospitals; and
7. Perform other related tasks as may deemed necessary in accordance with national laws.

## Section 3. Funding

The MESU shall derive its funds from the Municipal Health Office's annual appropriation.

## Section 4. Effectivity.

This Executive Order shall take effect immediately and shall remain effective unless sooner revoked or modified.



**HON. LEONARDO M. ROXAS**  
*Municipal Mayor*