



Republic of the Philippines
MUNICIPALITY OF PANIQUI
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

**EXECUTIVE ORDER NO. 8
Series of 2021**

**CREATING THE PANIQUI, TARLAC SAFETY SEAL INSPECTION AND CERTIFICATION
COMMITTEE**

WHEREAS, DOLE-DOH -DILG-DO-DTI Joint Memorandum Circular No. 21-01 (JMC), dated 23 April 2021, provides implementing guidelines for the Safety Seal Certification Program;

WHEREAS, the aforesaid issuance was reiterated and further defined under DILG Memorandum Circular No. 2021-053, dated 12 May 2021;

WHEREAS, the Safety Seal Certification Program aims to increase compliance by private and public entities with the minimum health standards set by the government in order to arrest the further spread of COVID- 19;

NOW THEREFORE, I, LEONARDO M. ROXAS Municipal Mayor of Paniqui, Tarlac, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. COMPOSITION, The Paniqui, Tarlac Safety Seal Inspection and Certification Committee shall be composed of the following:

CERTIFICATION TEAM (EVALUATION & APPROVAL)

Chairman: MANUEL A. SAMBO
Municipal Disaster Risk Reduction Management Officer

Members: DR. RAYMOND TAÑEDO
Municipal Health Officer

DR. JOLAB DAGURO
Chief of Hospital, Paniqui General Hospital

CATHERINE T. ESMOLADA
Executive Assistant III

PLTCOL NORIEL ROMBAOA
Chief of Police Paniqui, Tarlac

CHRISTOPHER M. OBCENA
Tourism Officer/ Public Information Officer

INSPECTION TEAM (ON SITE INSPECTION)

RALLY S. CASTRO
Assistant MDRRMO

AGNES M. VILLAPANDO
MDRRM Staff

GARRY S. AUSTRIA
MDRRM Staff

THOBIE REI STO. DOMINGO
Registered Nurse- DOH

KATHLYN B. ANTONIO
Municipal Sanitary Officer

JOSEPH B. RAMOS
RHU-I Staff

SECTION 2. FUNCTIONS. Pursuant to the provisions of JMC No. 21-01, the LGU Inspection and Certification Committee shall oversee the performance of the following functions:

- a) Conduct inspection of establishments,
- b) Issuance of Safety Seal,
- c) Monitoring of compliance, and
- d) Revocations of the Seal

The aforesaid committee may create as many Inspection Teams as maybe necessary to assist in the discharge of the above-stated tasks.

SECTION 3. CERTIFICATION PROCEDURES. Private and public establishments may secure the Safety Seal on the following procedures:

- a. **By application.** An establishment shall perform self-assessment based on the checklist available under JMC 21-01 and DILG MC 2021-053 and, thereafter, submit an application before the Committee. The PNP shall join the inspection upon request of the Committee, especially in inspection of public places.
- b. **By regular visits.** During regular monitoring the inspection teams shall determine the eligibility of the establishments on site.
- c. **By acting on complaints.** The Committee shall conduct surprise inspections of establishments upon receipt of complaints from the public.

SECTION 4. DUTY TO INVENTORY. The Committee shall keep a record of the establishments it has awarded with the Safety Seal and shall post in the LGU's official website the said list for transparency purposes.

SECTION 5. INFORMATION CAMPAIGN ON THE SAFETY SEAL. A regular Facebook post and a dedicated section in the LGU's official website shall contain the following information:

- i. Implementing guidelines of the Safety Seal Program
- ii. Checklist of eligibility requirements
- iii. Contact details of the Inspection and Certification Committee and the teams it created
- iv. Complaint Hotlines
- v. Request Forms for Reassessment or Reinstatement
- vi. Such other information as maybe necessary to increase public awareness

SECTION 6. EFFECTIVITY. This order shall take effect immediately.

Done this 19th day of May, 2021 in Paniqui, Tarlac.



HON. LEONARDO M. ROXAS
Municipal Mayor