



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 05, s.2019

RE-ORGANIZATION OF THE MUNICIPAL TOURISM COUNCIL (MTC)

Whereas, to promote tourism that will contribute to the socio-economic development of the municipality;

Whereas, to attract and encourage investments in eco-tourism, agri-business and other related activities that will promote livelihood and employment to improve the quality of life of the people;

Whereas, to encourage the participation of non-governmental organizations, private sector and other stakeholders as partners in achieving the development goals of the municipality;

Now, THEREFORE, I, **LEONARDO M. ROXAS**, Municipal Mayor, by virtue of the power vested upon me by law do hereby direct and order the following:

Section 1. Composition

Chairman	:	Hon. Leonardo M. Roxas <i>Municipal Mayor</i>
Tourism Officer	:	Christopher Obcena
NGO Representative	:	Joeward Manalo
Secretary(LGU)	:	Kaila Quirante
Secretary(NGO)	:	Michael De Jesus
Treasurer(LGU)	:	Alelyn I. Paragas, CPA <i>Municipal Treasurer</i>
Treasurer(NGO)	:	Edison Tongol
Auditor(LGU)	:	Arvin Kennex V. San Diego, CPA <i>Municipal Accountant</i>
Auditor(NGO)	:	Rowena M. Valenzuela
PRO	:	Jemaine Briones
Business Managers	:	Hon. Nestor B. Castro <i>SB Member, Committee Chairman on Local Tourism</i>
		Hon. Felomina F. Bravo <i>SB Member, Committee Vice - Chairman on Local Tourism</i>
		Hon. Mary Ann B. Fernandez <i>SB Member, Committee Member on Local Tourism</i>



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Section 2. Function of the Council

1. To formulate tourism related programs that will support socio-economic development of the municipality.
2. To attract foreign and local tourists to engage in activities and projects promoting the growth of tourism.
3. To expand the livelihood and employment opportunities brought by tourism related businesses.
4. To man the Tourism Information Center that will cater all tourist inquiries.
5. To protect the environment and other natural resources from abuse and pollution brought by both foreign and local interventions.

Section 3. Roles and Responsibilities of Tourism Officer

1. Over-all supervision of the operations and activities of the Tourism Council in the implementation and coordination of marketing activities and projects of the LGU.
2. Coordination and establishing network with local and foreign tourist authorities with regard to tourism, among others.
3. Provide marketing support to the Tourism Council.
4. Submission of periodic financial statements and liquidation reports.
5. Custody of all personnel and general records, office equipment and supplies in the Tourism Office and Tourist Information Center.
6. Maintenance of Tourism Office and Tourist Information Center.

Section 4. The Municipal Tourism Council shall meet at least once a month, or as often as may be necessary

Section 5. Effectivity. This executive order takes effect immediately.

Done this 5th day of April 2019, Municipality of Paniqui, Province of Tarlac.


HON. LEONARDO M. ROXAS
Municipal Mayor